



2017-2018 Season Registration



August 1, 2017

Dear FSCB Families,

We hope you are well and enjoying your summer. We extend a warm welcome to our newest members for the 2017-2018 season, and look forward to our returning families. We look forward to a great season.

With each season come changes, here are some highlights.

BOARD OF DIRECTORS

- President - Christine Shin (christinejshin@yahoo.com)
- Vice President / Safe Sport Compliance Officer – Amy Conti (conti.amy@gmail.com)
- Treasurer– Susan Collins (sbdcollins@comcast.net)
- Secretary – Kandise Everett (kandise76@yahoo.com)
- Member-at-Large – Open – Contact President
- Membership Chair – Contessa Denha (contessadenha@hotmail.com)
- Communications Chair – Tammy Pereira (tpereira123@gmail.com)
- Test Chair – Molly Mercurio (molly@mollycoddle.com)

Monthly Board of Directors Meetings – held at the ice arena. The monthly agenda will be published on our web site.

Save the Dates!

- **Welcome Back Ice Session / Safe Sport Training – To be published** See old friends, make new friends, and learn about Safe Sport.
- **Holiday Extravaganza - Saturday, December 16, 2017**
The "Holiday Extravaganza" will be our highlighted fundraiser for the season. We will be sending more information to the coaching staff and members soon. Spread the word to your friends and family.
- **FSCB Olympics – Sunday, February 11th, 2018**
In celebration of the winter Olympics, FSCB will hold our own fun event. More details to come!

Volunteering - Our Club has not mandated a requirement on volunteering. We have relied on the discretion of our members to dedicate their time accordingly. As a non-profit organization, we rely upon active membership participation to maximize our membership experience and to manage expenses. Test sessions, Holiday Extravaganza, Ice Monitoring and the Spring Banquet are just some of the great opportunities for volunteering.

Fundraising – we will institute a variety of fundraisers throughout the year. More information to follow.

Ice Monitors – we will continue to offer a monetary reimbursement to our volunteer ice monitors – or – offer a drop in session for every 2 sessions monitored. To be an ice monitor, please contact the Vice President.

Registration for Contracting Ice – As the Club's contract with the City of Birmingham has significantly changed, we have reconstructed our ice schedule. Session length has been reduced to approximately 30-35 minutes in length. Please note the following:

- Two session minimum
- Skaters may contract a third session and divide it into two 15 minute sessions, adding (before or after) onto the first two sessions.
- Unlimited Ice Plan - Best value! Eliminate the necessity to write multiple checks for drop in sessions and cards.

Figure Skating Club of Birmingham



Registrations must be returned (postmarked) by August 14th. Please feel free to contact conti.amy@gmail.com if you have any questions or concerns.

As always, suggestions and feedback can be sent to the club email box, communications@birminghamfsc.com. We look forward to meeting each of you. Until the season commences, we wish your families a wonderful and safe summer.

Best wishes,

FSCB Board of Directors



2017-2018 Season Calendar

The following ice sessions are available throughout the FSCB season, Tuesday, September 5th – Thursday, April 19th.

SEPTEMBER							OCTOBER							NOVEMBER						
S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		
Labor Day Winter Session!							Test Session							Thanksgiving Break						
DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat
					1	2	1	2	3	4	5	6				1	2	3		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28			
High School Camp Winter Session							New Year's Winter Session							FSCB Olympics Test Session Mid-Winter Break						
MARCH							APRIL													
S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat							
				1	2	3	1	2	3	4	5	6	7							
4	5	6	7	8	9	10	8	9	10	11	12	13	14							
11	12	13	14	15	16	17	15	16	17	18	19	20	21							
18	19	20	21	22	23	24														
25	26	27	28	29	30	31														
Spring Session							Test Session													

CLUB ICE
NO CLUB ICE
SPECIAL EVENT



2017-2018 Sessions

SCHEDULE	SESSION	START	END
Monday	101	4:30	5:00
	102	5:00	5:30
	103	5:30	6:00
	104	6:00	6:30
Tuesday	201	4:30	5:05
	202	5:05	5:40
	203	5:40	6:10
Wednesday	301	4:30	5:10
	302	5:10	5:45
	303	5:45	6:20
Thursday	401	4:30	5:00
	402	5:00	5:30
	403	5:30	6:00
	404	6:00	6:30

All sessions are "General" – All levels of skaters. Freestyle, Dance and Moves allowed.

LOCATION

Birmingham Ice Sports Arena
 2300 East Lincoln
 Birmingham, Michigan 48009



CLUB MEMBERSHIP

As a prerequisite to contracting ice with FSCB, skaters must have a current (July 1, 2017-June 30th, 2018) U.S. Figure Skating membership. Annual membership includes compliance to the SafeSport Statement and the "U.S. Figure Skating Member Code of Conduct (GR 1.02). To contract ice, skaters must also have a FSCB "home club" or "second club" membership. By-Laws and Standing Rules for the Club are located on our web-site.

Skaters are also required to have on file:

- "Waiver and Release" signed and returned.
- "Code of Conducts" (Skater and Parent) signed and returned
- "Concussion Form"
- "Media Release" completed

In the event that you require a Club membership, please complete the **Membership Form**, located on the web-site, and submit it along with your registration and payment.

REGISTRATION

Coaches and skaters should discuss their availability and choose the ice sessions accordingly.

FSCB reserves the right to limit the number of skaters per session, and/or cancel sessions based on usage. In the unlikely event this should occur, you will be contacted to discuss alternatives. Registrations will be processed in the order in which they are received.

CHANGING SESSIONS

As it can be difficult to predict your schedules relative to the ice season, the Club's **Change Request** policy is as follows:

- *Additional sessions: processed free of charge.*
- *Deleting sessions: skaters are responsible for contracted ice time at the time of registration. No refunds are provided.*
- *Changing sessions: First change processed free of charge. Subsequent changes will be issued a \$20 processing charge. Change requests are available at our web-site.*
- *Substituting sessions – Siblings only: Siblings on the same rate plan may substitute for each other.*
- *Moving sessions (same day) a skater is allowed to "move" their session to any session on the day of contracted ice at no charge by informing the ice monitor at check-in. If you would like to permanently change the session, a Change Request Form must be submitted.*

A **completed registration** packet is considered as follows.

1. Registration Sheet (signed) - including Emergency information
2. Payment – Check made payable to "Figure Skating Club of Birmingham "

Please note – all registrations must have a current club membership, including Waiver release, Concussion Form, Codes of Conduct, Media release, and payment. For more information, please visit our web-site, or contact the membership chair.



Completed registration packets can be returned (postmarked) by August 14, 2017. Please mail your registration to:

FSCB – Registration
Amy Conti
1795 Hazel Street
Birmingham, MI 48009

Registrations postmarked after August 14th, will be assessed a \$25 late fee.

REGISTRATION PAYMENT

The payment for contracting ice, is due upon registration or may be may be divided in five payments. The first payment is due with registration. Subsequent payments are due:

10/01/2017 11/01/2017 01/01/2018 02/01/2018

Payment received after the 10th calendar of the installment months will be subject to a \$15 late fee.

Families choosing the monthly payment option, must agree to the "Payment Agreement" at the time of registration.

It is the responsibility of the family to pay the amount, per the "Payment Agreement" by the required due date. FSCB will not be issuing a bill or payment reminder prior to the due date.

Payment Agreement (Signature Required on the Registration Sheet)

I am aware that the Figure Skating Club of Birmingham (FSCB) purchases the ice time from the City of Birmingham and is legally bound by contract for the payment of the ice for the entire year, not smaller segments.

I agree that I will pay the FSCB "Season Rate "as indicated on the "Registration Sheet" for the ice time I have reserved for my child, for the 2017-2018 skating season. I understand that my contracted ice is non-refundable.

If subscribing to the payment plan, I agree to pay the FSCB in five monthly installments. The first is due with registration, and subsequent payments are due on:

10/01/2017 11/01/2017 01/01/2018 02/01/2018

I agree to pay the full amount even if my child does not use all or any of the reserved ice time for any reason, including illness, schoolwork or involvement in other activities.

I understand that if not paid within 10 days of the due date, skaters may be denied ice privileges until arrangements have been made with the Treasurer. A late fee of \$15 will be levied per installment. Members with more than two late payments during the season will be denied the monthly payment plan for the following season. Payment will be due in full for the subsequent year.



By signing the 2017 – 2018 registration form, I affirm that I have read this statement before signing; I fully understand its meaning; and I fully agree to undertake this payment obligation.

Indebtedness & Late Fees

Skaters must be in good standing to participate in U.S. Figure Skating testing, competitions and sanctioned events.

Any member in arrears for any indebtedness beyond ten (10) days past the due date shall be considered delinquent. Such member shall be notified that all skating privileges are denied. For more information regarding indebtedness, please consult section 8.4 of the By-Laws.

Drop-In Cards / Drop-in Session (\$70 for 10 Sessions or \$8 / Session)

Drop-In Cards are available for purchase at the time of registration or throughout the season from the Ice Monitor on duty. Cards are kept in the Drop-In book, under the care of the Ice Monitor. Only checks are accepted for the purchase of Drop-In Cards and Sessions.

Returned Checks

There will be a \$15.00 service charge on all returned checks. If a skater has two checks returned within the same skating season, only cashiers checks or certified checks will be accepted.

Payment Address

All payments should be mailed to:

FSCB – Treasurer
Susan Collins
958 Pleasant Street
Birmingham, MI 48009

Figure Skating Club of Birmingham



Registration Form 2017-2018 Season (September 5, 2017 - April 20, 2018)

SKATER NAME	US FIGURESKATING NUMBER
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SKATING LEVEL: MOVE IN THE FIELD / FREESYLE

PRIMARY EMAIL / SECONDARY EMAIL

PARENT / GUARDIAN NAME / PHONE #

FSCB PRIMARY & SECONDARY COACH

PARENT / GUARDIAN NAME / PHONE #

SEASON REGISTRATION:
 - TWO SESSION MINIMUM
 - For skaters who would like to register for THREE sessions, FSCB is offering skaters the ability to add 15 minutes before or after the first two registered sessions. Desired start / end times must fall within the daily FSCB session schedule. If you would like to take advantage of this option, please mark the desired start / end time to the SCHEDULE below.

SCHEDULE	SESSION	START	END
Monday	101	4:30	5:00
	102	5:00	5:30
	103	5:30	6:00
	104	6:00	6:30
Tuesday	201	4:30	5:05
	202	5:05	5:40
	203	5:40	6:10
Wednesday	301	4:30	5:10
	302	5:10	5:45
	303	5:45	6:20
Thursday	401	4:30	5:00
	402	5:00	5:30
	403	5:30	6:00
	404	6:00	6:30
UNLIMITED	601	ALL SESSIONS ABOVE	

SEASON RATES			
2 sessions	\$	600	4 Sessions \$ 1,100
3 Sessions	\$	900	UNLIMITED (M-Th) \$ 1,250

PAYMENT	
SEASON RATE - Payable in Full or in installments.	
INSTALLMENT SEASON RATE: Paid in 5 equal installments as with the first due upon registration. Subsequent payments as follows: 10/01/2017 11/01/2017 01/01/2018 02/01/2018 03/01/2018 Payment received after the 10th calendar of the installment months will be subject to a \$15 late fee. Indicate monthly payment amount (Season Rate divided by 5) Payment in fewer installments may be made at any time without penalty.	
REGISTRATION PAYMENT Enter SEASON RATE of INSTALLMENT SEASON RATE	\$
ADMINISTRATION FEE (due once per season)	\$ 75.00
LATE FEE Returning Members - Postmarked after 08/14/2017 (\$ 25 if applicable)	\$
(Non Refundable) Total DUE	
	\$

STANDING RULES FOR ICE USAGE

- Skaters must check in with the ice monitor on duty. Skaters and families acknowledge the ice monitor has the authority to act on behalf of Club to ensure safety and promote harmony.
- Skating levels comparable to Learn to Skate / Basic Skills 7 or above may skate unaccompanied by a coach / instructor. Skaters below must be accompanied by an FSCB coach / instructor while on Club ice.
- Skaters may move their contracted ice session within the same day at no extra cost. Skaters choosing to move their contracted day / time will do so by completing a "Change Request".
- "Change Request" - Skaters choosing to move to another day / time, may do so once per season at no extra cost. Subsequent changes subject to a \$20 processing fee.
- Siblings may substitute for one another, as long as both siblings have contracted the same amount of sessions.
- Drop-in skaters must pay for ice at the time of use.
- FSCB reserves the right to limit the number of skaters to 20 skaters per session.
- FSCB Reserves the right to cancel a session for the season based on low usage.
- FSCB reserves the right to cancel contracted skaters up to 5 ice sessions and reimburse skaters with drop-in sessions with exception to " UNLIMITED " skaters.
- FSCB reserves the right to cancel up to 5 sessions without reimbursement to "UNLIMITED" skaters. The 6 and subsequent sessions will be reimbursed at a per session rate as determined by the FSCB Board of Directors.

EMERGENCY INFORMATION
NAME / PHONE # / RELATIONSHIP (OTHER THAN PARENT / GUARDIAN)
PRIMARY PHYSICIAN / PHONE #
DENTIST / ORTHODONTIST / PHONE #
PREFERRED HOSPITAL
ALLERGIES / MEDICAL CONDITIONS

REGISTRATION AGREEMENT

I, _____, acknowledge and agree to the "Standing Rules For Ice Usage", the Total Due is my obligation for the entire season and non-refundable.

Signature: _____ Date: _____